



Monthly Facility Evaluation and Maintenance Checklist

(Tick When Evaluated and Deemed To Be In Good Condition)

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Are All Buildings & Structures Secure, Safe & In Good Condition?												
Do facility structures & equipment comply with laws, regulations & standards?												
Is Spectator Seating Safe And In Good Condition?												
Are Handrails Provided Where Necessary?												
Do Steps Meet Safety Standards?												
Is The Playing Arena Generally Safe And In Good Condition?												
Is The Perimeter Fencing Safe And In Good Condition?												
Are the Goals Firmly in place and in Good Condition?												
Is Ambulance Access Provided?												
Are The Public Areas And General Grounds Safe And In Good Condition?												
Are the premises and surrounds free of potholes and other "slip or trip" risks?												
Are the facilities free from rubbish with regular rubbish removal procedures?												
Are Exits Provided And Appropriately Signed?												
Is General Lighting Provided Adequate For Security And Safety?												
Do Facilities Meet Fire Safety Requirements e.g. Hoses, Extinguishers, Signs?												
Is An Evacuation Plan In Place With Staff Appropriately Trained?												
Is P.A. Equipment Provided For Emergency Evacuation In Working Condition?												
Is An Appropriate Medical Recovery Facility Available?												

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Is Disabled Access Provided For?														
Are Change Room Floor Surfaces Safe e.g. Spiked Boots On Concrete Floors?														
Are Change Room Lights Adequately Protected From Impact By Balls?														
Are Windows And Other Glass Protected From Breakage By Balls?														
Is Car Park Area Free Of The Risk Of Impact By Balls?														
Can Competitors Property Be Safely Secured Whilst They Are Participating?														
Are Separate Male And Female Toilets Provided And Appropriately Signed?														
Is Toilet Security Appropriate, With Door Locks Working Etc.?														
Evaluation Completed By - INITIALS														
DATE														

Important: Please note that this checklist does not address all risk exposures and is to be used as a reference only. All organisations must consider their own circumstances.

This checklist should be retained as a permanent record and filed for later recovery if needed.

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